



### **Conference Guest Registration Policy**

The ASFDE Inc. annual meetings have previously only been open to members and invited presenters to attend. The Society encourages any practitioner (meeting the membership eligibility requirements) who is interested in attending our scientific meetings to apply for membership. However, we understand that there may be circumstances whereby someone may like to attend a meeting without first joining the Society.

Non-member attendance at ASFDE Inc. scientific meetings will be considered under the following circumstances:

1. If a non-member meets the requirements for membership of the ASFDE Inc., they may attend an annual ASFDE Inc. conference as a guest, subject to the approval of the Executive Committee, upon the recommendation of a current member.
2. If a non-member wishing to attend the annual meeting does not know a current member, they may submit a request to attend, including their reasons for attending and a current resume.
3. If a non-member is associated with a supporting organisation (e.g. venue provider, workshop provider), or does not meet the ASFDE Inc. membership requirements, their attendance outside of the above conditions/criteria will be considered by the Executive Committee on a case by case basis.

The following conditions will apply:

1. The ASFDE Inc. Executive Committee encourages non-members to contribute to the annual meeting via a presentation at the meeting, subject to acceptance of the submitted abstract.
2. The guest registration rate for the full conference will be the member registration rate plus \$100 (the annual membership fee).
3. If a guest only wishes to register for a workshop, they may submit a request to do and this will be considered, pending availability and with preference for all workshops to be given to members. The 'workshop only' enrolment fee will be \$200 for a full day workshop and \$100 for a half day workshop.
4. A non-member may attend up to 2 meetings in a 5 year period as a guest, after which they must apply for membership if they wish to attend additional ASFDE Inc. meetings.

