



## **ASFDE Inc Professional Development Award**

### *The Award*

The ASFDE Inc Professional Development Award will be offered biennially and is open to Regular, Life and Corresponding members who are a practicing or trainee FDE. The purpose of the Award is to provide financial support (up to AUD\$2000) to members so that they can attend a professional development event which will help to further develop their skills, knowledge or expertise in the field of forensic document examination. The professional development event may be a forensic document examination conference, workshop, training course or visit to another laboratory/organisation to learn a specific skill. Applicants across all levels of expertise and experience will be considered. A maximum of one Award will be offered per biennium.

### *Selection Criteria*

The selection criteria will include the following:

- The nature and value of the professional development activity,
- The likely benefit to the applicant, their organisation (if applicable) and the ASFDE Inc community,
- The commitment of the applicant to the ASFDE Inc,
- The quality of the application, and
- The support of the applicant's organisation/supervisor (if applicable) to attend the activity.

The ASFDE Inc Committee will nominate a selection panel to assess applications.

### *Conditions*

Applicants must be a current financial Regular, Life or Corresponding member of the ASFDE Inc with at least 24 months of membership at the time of application. Applicants must be either a practicing or trainee FDE, and must complete the official application form addressing all the selection criteria.

The recipient must attend the proposed professional development activity within 2 years of the submission deadline.

Following attendance at the event, the recipient must provide a short (1 page) summary of the outcomes of the development activity, highlighting how it benefitted them, their organisation (if applicable) and the ASFDE Inc. This may be published on the ASFDE Inc website and/or otherwise disseminated to ASFDE Inc members. The recipient is also required to provide an oral presentation at a subsequent ASFDE Inc annual meeting.

The awarded funds (up to AUD\$2000) will be transferred to the recipient upon provision of receipts for expenses and a completed ASFDE Inc reimbursement form.

The recipient will consent to the use of their imagery by the ASFDE Inc in its publications and/or marketing activities.

The recipient must acknowledge the Award and the support provided by the ASFDE Inc in any publication, article or presentation that results from the information gained.

The recipient is responsible for managing their own bookings and travel requirements, including medical and travel insurance, if applicable.